



इंडियन रेलवे कटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707", E-mail : info@irctc.com, Website: www.irctc.com

No.2024/IRCTC/CO/Admin/HK MATERIAL

Date: 28.05.2024

M/s. MM Infotech

248 Nilgiri Apartment, Alaknanda,

New Delhi- 110019

Mob: 8527185499

E-mail: mminfotech.delhi@gmail.com

(Letter of Award)

Sub: Letter of Award for supply of Housekeeping Material to IRCTC Office at 11th floor Statesman House, B-148, Barakhamba Road, New Delhi- 110001.

Ref: GeM Bid No. GeM/2024/B/4693601, dt. 26.02.2024

In reference to above, GeM bid opened on 18.03.2024. IRCTC is pleased to accept your offer for supply of 43 items to IRCTC Corporate Office at the below mentioned rates:-

Sn.	Item	Qty Type	Qty	Rate per Item	Total Cost
1	Liquid soap	Ltrs	1030	160.00	164800
2	Urinal cubes	Pkts	226	51.00	11526
3	Naphthalene balls (200gm pkt)	Pkts	120	31.00	3720
4	Toilet freshener (Air pocket)	pcs	1030	51.00	52530
5	Detergent	Kgs	145	148.00	21460
6	Toilet paper rolls	pcs	8800	18.00	158400
7	Tissue box	Boxes	1200	32.00	38400
8	Surgical Gloves	Boxes	36	404.00	14544
9	Airwick Machine	pcs	29	525.00	15225
10	Dust Control Mop (24 inch)	pcs	36	196.00	7056
11	Scotch Brite (Commercial)	pcs	224	45.00	10080
12	Wiper Stick (24 inch)	pcs	42	69.00	2898
13	Toilet Brush	pcs	28	68.00	1904
14	Phool Jhadu/brooms	pcs	54	79.00	4266
15	Seek jhadu/brooms	pcs	54	85.00	4590
16	Insect Spray	pcs	494	202.00	99788
17	Metal cleaner	Litre	68	297.00	20196
18	Garbage Bag (Small) (47cm X 52 Cm)	Pkts	885	63.00	55755
19	Garbage Bag (Big) (120 Micron) (45inch X 56 inch)	Pcs	3600	18.00	64800
20	Juna (Iron)	pcs	74	13.00	962
21	Juna (Plastic)	pcs	24	13.00	312
22	Small Duster (White)	pcs	344	18.00	6192
23	Smal Duster(Yellow)	pcs	394	24.00	9456
24	Glass Duster	pcs	294	24.00	7056

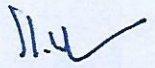
25	Floor duster (XL)	pcs	620	32.00	19840
26	Dish wash bar	pcs	264	25.00	6600
27	HRT Rolls	pcs	350	244.00	85400
28	M-Fold Tissue	pcs	3100	43.00	133300
29	Airwick refill	pcs	324	218.00	70632
30	Mugs	pcs	29	26.00	754
31	Scrubber Brush with handle	pcs	12	51.00	612
32	Cobweb Brush	pcs	9	108.00	972
33	Kitchen Wiper (small)	pcs	20	26.00	520
34	Glass wiper	pcs	29	348.00	10092
35	Phenyle	Litre	600	48.00	28800
36	Vacumat 22 (Wet and dry Tub Vacuum) (Wet. 22 L & Dry. 28 L)	pcs	2	125000.00	250000
37	Dustbin (Small)	pcs	28	126.00	3528
38	Dustbin (big) (100 litre)	pcs	16	362.00	5792
39	Dust-pan/sutly	pcs	31	26.00	806
40	Gloves (Big) (bathroom gloves)	pair	37	52.00	1924
41	Bucket	pcs	17	86.00	1462
42	Dustbin with Lid (Stainless steel)	pcs	46	712.00	32752
43	Rubber Pump	pcs	36	53.00	1908
Total					14,31,610/-

1. The above rates are Including GST.
2. The terms conditions of the bid document shall form part of this LOA and the contract will be valid till full supply of aforesaid items.
3. Tax Invoice as per GST required need to be submitted for payment.
4. **Security Deposit:-** The firm whom the contract is awarded will have to deposit security amount equal to 5% of the total contract.i.e.Rs.71,580/-. The SD amount should be deposited with IRCTC within 15 days of issuance of LOA in form Demand Draft in favour of IRCTC payable at New Delhi or through NEFT Mode. The SD will remain with IRCTC till end of warrantee period as performance guarantee and will be refunded without interest after expiry of warranty period of one year.
5. **Schedule of Delivery:-**
 - (i) Once the material is ready the supplier may contact the coordinating officer for delivery schedule. **Supply will be taken in 4 separate parts i.e 01 quantity after the finalization of bid and remaining on quarterly basis or as per requirement whichever is earlier.**
 - (ii) Every bill deposited for payment must enclosed the original receipted challans/invoice duly verified by an IRCTC official. The payment will be arranged after necessary check by IRCTC, by way the cheque/NEFT only.
6. **System of Payment:-**

- (i) Payment will be made at the accepted rates to the respective supplier/distributor.
- (ii) Payment will be released by cheque/NEFT to the manufacturer/supplier or its Distributors directly subject recoveries if any by way of liquidated damages or any other charges as per terms & conditions of contract stated in the bid document.
- (iii) The bills should reflect applicable GST separately. The supplier shall not claim any interest on payment under the contract.
- (iv) No advance payment will be allowed under any circumstances.

The supplies are to be made at our following Office:-

IRCTC Ltd. 11th floor A-wing,
Statesman house, B-148, Barakhamba Road
New Delhi - 110001


Sidhartha Singh
AGM/Admin

Copy to:- i) GGM/HRD for kind information please.
ii) JGM/Fin/CO for kind information please.